



www.emmausfederation.co.uk

Two travellers are transformed and enriched by sharing their journey with a guide. We view our work to be similar in making a difference to future lives. We travel together on our journey of transformation and commit our school to always being supportive, nurturing and challenging.

Luke 24: 13 – 35

Wednesday 20th May 2020

Dear Parent/Carer,

Thank you for all of the responses we had had about a place in the school for the selected groups from 1st June. For Swineshead St Mary's CE Primary and Sutterton Fourfields CE Primary this is what we anticipate will happen (it will be subject to daily advice from Government and our ability to staff and meet the needs of the children). **Staying safe is our priority.** The school is now full and we have **no more spaces available.** Please get in touch as soon as possible if you do not need your space so that we can offer it to any late respondents.

What the Emmaus Federation provision look like?

1. Social distancing will be in line with government guidance; no more than 15 children will work in a set teaching area throughout the day. Each teaching area will have a minimum of two staff and the same staff throughout term 6. Tables and chairs are placed 2 metres apart and a single child to each desk.
2. The children and staff will not mix with children from other bubbles.
3. A substantial teaching and support team has been assigned to each bubble. Your child *may not* be working with their usual teacher, or in their usual classroom, or with their usual classmates. All meals will be served to the children in their bubble zones. The member of staff overseeing lunches will only work within a set bubble.
4. Children must bring a named drinks bottle and a lunch if they are not having a Farm Kitchen packed lunch. Children are advised to bring their own pencil cases. Coats and bags will be placed on pegs 2 metres apart or on the back of chairs where this is not possible.
5. Children are required to wear school uniform. Clothing/footwear similar to that of the school uniform can be worn if your child has outgrown theirs.
6. Each of the year groups in school will start and finish school in a staggered way e.g. 8.45 am then 9:00 am then 9.15 am. The end of the day will also be staggered in the same way. A waiting area has been identified and parents need to socially distance 2 metres apart. Drop off/collection needs to adhere to the timings given. Parents will need to stay 2 metres away from the classroom door.
7. Whilst in school, children will be actively encouraged to follow social distancing and hygiene guidance both in school and on the playground.
8. Children from year groups that are not admitted to school will continue to have access to remote learning. A staff team has been assigned to this.
9. We will continue to offer an exciting and challenging curriculum to all children.
10. With current rules on safety and social distancing I do not see that we will be able to open to other year groups for the foreseeable future. With new guidance from government this *may* change. All available staff are being deployed to ensure that we are safe and in line with

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government guidance and can open our federation to the four different year groups and the emergency provision groups.

16. The school will be deep cleaned daily.

17. The office will be closed (except for emergencies). Our office team will continue to respond to your messages in a prompt manner. Class teachers will not be available to speak to parents or carers at classroom doors. All communication will continue via Dojo or telephone calls if parents do not have access. We need to ensure a prompt flow of persons on and off our school site, using our drop-off system. Only one parent/carer should bring their child on to site and where possible no other siblings.

18. Details about Swineshead's Breakfast Club have been sent separately. Unfortunately, due to Government guidance, the mixing of many different year groups and staff does not allow for social distancing.

19. If a child or staff member becomes symptomatic, we will notify the parents of the children within the bubble straight away. Family members of the household must then self-isolate for 14-days. All people within the bubble (class) are entitled to a Covid-19 test. If the test of the symptomatic person proves positive, the whole bubble must then self-isolate for 14-days.

Mrs. Claire Collett

Executive Headteacher
Sutterton Fourfields CE Primary School
Swineshead St Mary's CE Primary School

Parent/Pupil Information

Your child is in..... Class

The class has.....pupils and the members of staff are:.....

Your child's drop off time is.....and the collection time is.....

Your child will access/depart from their classroom via.....

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